

CAMPUS SUPPORT STAFF ADVISORY COMMITTEE MINUTES
July 13, 2021

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| Members Present/Absent | See attached attendance. | |
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| Item #1 Meeting Called to Order & Adoption of Agenda | <p>Chair called the meeting to order at 1:31 p.m.</p> <p>A motion to adopt agenda with changes:</p> <p>Motion: Second:</p> | <p>S Mellady</p> <p>H Holley B Plantenga</p> |
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| Item #2 Approval of Minutes | Chair asked for any corrections/additions to the June 2021 minutes. Hearing no corrections, the minutes are approved. | S Mellady |
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| Item #3 Announcements | <ul style="list-style-type: none"> Reminder that all subcommittee chairs and university committee representatives should submit their written reports to Carrie Hanson by noon Thursday prior to the full meeting so that they may be included with the agenda Member of the quarter announced next month Roll Call with Myers Briggs type | S Mellady |
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| Item #4 University Officers' Reports | <p>COVID</p> <ul style="list-style-type: none"> University not requiring vaccine for faculty, staff or students for fall semester <ul style="list-style-type: none"> Student incentive raffle offered for uploading proof of vaccination by 7/15 Faculty and Staff incentive raffle for uploading proof of vaccination by August 13 New tool for upload of vaccine status <ul style="list-style-type: none"> If you already uploaded proof via Qualtrics, no additional information is needed University has relaxed masking requirements as of July 1. No masks required for indoor spaces with the exception of classrooms/instructional spaces Protect Purdue virtual conversation with Provost Akridge <ul style="list-style-type: none"> Occurs July 26 from 4-5pm ET Website available to submit questions in advance <p>Future of Work</p> <ul style="list-style-type: none"> Launched project/process to gather information regarding space strategies Space available for on-site and remote workers JLL partnered with to conduct focus groups | <p>Bill Bell, Vice President for Human Resources</p> |

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| | <ul style="list-style-type: none"> Launched survey regarding tech, training, percentage of time, etc. <ul style="list-style-type: none"> Executive oversight meeting coming Monday; should get some high-level results More qualitative type information Looking forward to focus groups Cameron stated that JLL is requesting 10 or so names of MaPSAC members who wish to participation in the focus groups. Anyone interested should let Cameron know. <p>Care.com Utilization (COVID)</p> <ul style="list-style-type: none"> Partnership in January Available to faculty staff and grad staff <ul style="list-style-type: none"> 17,000 licenses 427 activated/enrolled 3% of total population Lots of resources available including after care (check website), caregiving responsibilities, in-home care, drop-in care (no pet or elder care) | |
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| Item #5 Subcommittee Submitted Written Reports | <p>Executive</p> <ul style="list-style-type: none"> Great turnout for new member interviews <p>Communication</p> <ul style="list-style-type: none"> Send items to Heather for newsletter instead of Dave. Due by the 22nd. <p>Professional Development</p> <ul style="list-style-type: none"> Meeting today, time to start thinking about Community Spirit award; info on website <p>PEAP</p> <ul style="list-style-type: none"> Meeting to talk about next steps this week Art walk still going on <p>University Relations</p> <ul style="list-style-type: none"> Star program Next meeting this Thursday, lost a member. What's coming next few months | Mellady/Turner Montgomery/Holley Bender/TBD Props/Geiger Kirchgessner/Plantenga |
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| Item #6 Regional Campus and University Committee Submitted Written Reports | <p>Purdue University Fort Wayne</p> <ul style="list-style-type: none"> Preparing for students in august – remove COVID structures (in storage) Monitoring status of country and vaccination status Last meeting in August of Julie <p>Purdue University Northwest</p> <ul style="list-style-type: none"> Opening in fall for in-person events Use fall events for recruiting <p>Big Ten Collaboration Staff Advocacy</p> <ul style="list-style-type: none"> No report <p>College of Engineering Staff Advisory Counsel</p> <ul style="list-style-type: none"> No report <p>Employee Assistance Program</p> | |

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| | <ul style="list-style-type: none"> • No report <p>Martin Award</p> <ul style="list-style-type: none"> • No report <p>Healthy Boiler</p> <ul style="list-style-type: none"> • No report <p>New Employee Experience</p> <ul style="list-style-type: none"> • No report <p>Protect Purdue</p> <ul style="list-style-type: none"> • No report <p>Recreational Wellness Advisory Board</p> <ul style="list-style-type: none"> • No report <p>Retirement Planning Meeting</p> <ul style="list-style-type: none"> • No report <p>Spring Fling</p> <ul style="list-style-type: none"> • No report <p>Staff Memorial Committee</p> <ul style="list-style-type: none"> • No report <p>Policy Committee</p> <ul style="list-style-type: none"> • Meeting in two weeks <p>University Senate</p> <ul style="list-style-type: none"> • No report <p>Staff Appeals - Traffic Regulations</p> <ul style="list-style-type: none"> • No report <p>Survey Oversight Committee</p> <ul style="list-style-type: none"> • Meeting August 4 <p>Sustainability</p> <ul style="list-style-type: none"> • No report <p>Faculty Compensation and Benefits</p> <ul style="list-style-type: none"> • No report <p>Parking and Traffic</p> <ul style="list-style-type: none"> • No report <p>Arts and Design</p> <ul style="list-style-type: none"> • No report | |
| Item #7 Unfinished business | <p>Change to V.B.6 CSSAC Policy</p> <ul style="list-style-type: none"> • Adjust policy begin and end dates. Would like to move our calendar year to begin June 1 and end May 30. • Sara stated that she needed to have motion to suspend the rule requiring a one-month wait prior to vote: • Melissa Geiger motioned to suspend the rule requiring information be presented one month with a vote the next month, so a vote can be taken today. Motion seconded. No discussion. Motion carried. • Sara asked for each member to state their vote regarding the motion on the table. Each member stated their vote. By unanimous vote, the committee agreed to change the | |

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| | CSSAC operating year. Sara & Brock will forward the request to VP Bell. | |
| Item #8 Area Updates, Items of Interest, and Bridge Submissions New Business | <p>Bridge submissions</p> <ul style="list-style-type: none"> • Protect Purdue University • Testing for 100% remote workers • Future of work | |
| Item #9 New Business | <p>Membership</p> <ul style="list-style-type: none"> • Becky Beeler left Purdue creating an additional vacancy. Able to add 10 new members. New members announced...will make a full roster. • Sara announced that she accepted a new position at Purdue so Brock will transition into the chairperson effective immediately. Heather is acting as chair for Communications (in Dave's absence) and will be step into the vice chair role September 1. <p>Brock shared many thanks and endeavors that Sara accomplished in year as CSSAC chairperson.</p> | |
| Item #10 Myers Briggs discussion | <ul style="list-style-type: none"> • Myers Briggs • The group had good discussion regarding their individual type and what each letter means. | S Mellady |
| Item #11 Call for Adjournment | With there being no further business, the meeting adjourned at 3:15 p.m. | S Mellady Heather Brock |